

Admission Procedure

Admission

The admission procedure for every academic year commences in the first week of December of the preceding year.

Admission Procedures

1. The applicant can purchase Admission Form from the Reception of the school from Monday–Saturday, between 8:00am to 5:00pm. Or download from our Website. Alternatively, applicants can apply directly online from our website.

2. A pre-arranged appointment needs to be taken for a Campus visit.

3. Should the applicant wish to proceed with the admission, the process to be followed is

The applicant would be required to submit the Admission Form to the Admission's Department with the set of documents mentioned in point no.4. Once the documents are received, an orientation meeting will be held between the parent and the Head- Pre-Primary, for which a date and time will be allotted.

4. Documents to be submitted with the Admission Form: -

- Filled Application Form
- Passport Photos of Student
- Birth Certificate
- Primary Leaving Certificate for JSS 1 student or Last report card from Previous School for transferring student
- Proof of Payment – i.e. copy of Payment teller or Receipt.
- Medical Fitness Report.

5. Results are declared within 48 hours and communicated over the phone/email.

Documentation

All documents need to be duly completed, signed and filled in block letters, before submission. Any incomplete documents may lead to delay in the Admission procedure and increase the risk of not gaining a seat.